

Exhibit A: Application Cover Sheet Form

Applicant (or lead applicant): City of Redding	RECEIVED
Department or Agency: Solid Waste Utility	SEP 01 REC'D
Street Address: 2255 Abernathy Lane	
Mailing Address (if different from street address):	
City & Zip Code: Redding, 96001	County: Shasta

Regional Participants (if applicable):

Primary Contact (Name & Title):

Phone:

FAX:

E-mail Address:

Finance Officer (Name & Title): Stephen Strong, Finance Officer

Phone:(530)225-4079

FAX: (530) 225-4324

E-mail Address: sstrong@ci.redding.ca.us

Program Director (Name & Title): Phil Perry Assistant City Manager

Phone:(530)225-4063

FAX: (530)225-4325

E-mail Address: pperry@ci.redding.ca.us

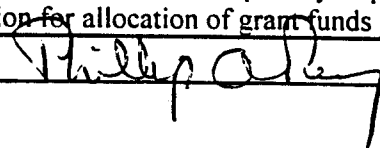
Assembly District(s): 2

Senate District(s): 4

Brief Description of Project (3-5 Sentences): Advertising and expansion of facility will increase reuse diversions by 25%. The construction industry will be targeted. Increased diversions will help the City meet its goals and keep these materials out of the landfill.

Total Grant Request: \$31,770

Certification: I declare, under penalty of perjury, that all information submitted for the Board's consideration for allocation of grant funds is true and accurate to the best of my knowledge and belief.

Signature: 

Date: 30 Aug 2000

Phone:(530)225-4061

Print Name and Title of Person Authorized by Resolution: Phil Perry, Assistant City Manager

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Exhibit B: Proposal Narrative

(Instructions: Utilize the following format for completing this exhibit: see the Proposal Narrative section on pages 7-8 for a description of what should be included in each section. This is limited to two (2) pages (not including the exhibits or attachments), single space, one-inch margins, and minimum 10-point font.)

Applicant: City of Redding

Introduction (narrative)

1. Need (narrative)
2. Objectives (narrative)
3. Methodology (narrative and Exhibit C)
4. Evaluation (narrative)
5. Budget (Exhibit D)
6. Completeness. Two (2) Letters of Support, Experience (narrative and Exhibit E)
7. Local Jurisdiction's Green Procurement Policy (Exhibit F)
8. Documentation of Re-Refined Motor Oil Usage (Exhibit G)
9. Resolution (Exhibit H)

Introduction

The City of Redding Solid Waste Utility seeks \$31,770 in grant funds to promote and expand its reuse program. If granted, the City of Redding proposes to expand its reuse/recycle drop-off area by 6,825 square feet to accept building materials which are currently being sent to landfills. Newspaper ads, fact sheets, and a coloring contest will promote the idea of reuse. The promotion focus will be on both the construction industry through advertisements and printed materials and private citizens through advertisements, printed material, and a coloring contest in conjunction with the America Recycles day in November. Newspaper ads will target both private and commercial customers. A printed half-sheet reuse fact guide will be made available to the public and building permit applicants. Solid Waste staff will conduct a coloring contest for children, allowing them the opportunity to come up with a slogan or name for the program. This expansion, along with advertising, will increase reuse diversions by an estimated 25% in the first year. These funds will allow the Solid Waste Utility to advertise and expand the facility for collecting reusable construction materials.

Section 1 Need

In 1996, the Solid Waste Utility established a public drop-off area where reusable items could be auctioned instead of being landfilled. Although little advertising has taken place, the response has been tremendous. In 1999, area residents used the Resource Recovery drop-off area to divert 60 tons in reusable materials from the landfill. With more than 50% of all users coming from the County and surrounding cities, the reuse program serves as an important diversion point in Shasta County. Reuse diversions have increased 8% per year since the program's inception, without advertising. Following three newspaper articles this year, the reuse diversion rate doubled to 5 tons per bi-weekly auction. With such growth from minimum publicity, increased advertising and expansion of eligible items will divert an additional 25% per year.

Reuse items include lawn mowers, BBQ's, bicycles, children's yard toys, exercise equipment, office furniture, etc. These items are stored on-site and auctioned twice a month. These auction items are stored in scattered places around the drop-off area, which also serves as the recycle drop-off point. The entire drop-off area spans roughly 13,500 square feet and is located next to the 5,800 square foot Household Hazardous Waste facility for customer convenience.

The Facility recently began accepting deconstruction materials on a small scale, namely windows and doors, however, space limitations, restrict the facility's ability to do so. Response to this program leads us to believe a viable construction reuse program can be created. With more than 10% of the areas waste-stream made up of construction materials, focusing reuse on these items will have a significant impact. With increasing use, lack of storage and traffic congestion in the drop-off area requires an expansion of the facility to accommodate a more comprehensive reuse program.

The City of Redding Solid Waste Utility seeks \$31,770 in grant funds matched by \$31,796 in local funds to expand the current reuse area to satisfy increased reuse/recycle demand. This \$63,566 expansion will add 6,825 square feet to the facility, reduce congestion in the drop-off area, relocate the staff parking lot, (the area being lost to the expansion of the facility) and provide literature and ads describing the benefits and process of reuse. This expansion will enable us to develop a viable center for the reuse construction materials, such as left-over lumber, drywall, tile, carpet, etc. The City will target these advertisement at homeowners and the construction/remodeling industry.

Section 2 Objectives

- 1) Increase awareness of Reuse facility among commercial contractors and individual do-it-your-selves for construction and demolition materials.
- 2) Expand the existing reuse facility by 6,825 square feet to satisfy the anticipated increase of 25% in all reuse items. We will make a special emphasis to include construction and demolition materials.
- 3) Increase awareness of our Reuse Facility and auctions to people discarding useable items into the normal waste flow with ads, fact sheets, coloring contest, and signs.

Objective 1 will increase the use of the facility, increase waste stream diversions, and place reusable materials back into the construction/remodeling stream. By targeting this industry, a supply of reusable materials will become available. This will be achieved with advertisements and the fact sheets.

Objective 2 will prepare the facility to receive additional items from increased advertising. This expansion will allow the facility to accept construction materials, especially lumber, and relieve congestion. The 6,825 square foot expansion will provide more area for reuse item storage.

Objective 3 will help to educate those unaware of the reuse option to increase diversions. Signs will clearly identify the reuse/recycle area, and advertising will educate the public about this important option. A coloring contest will educate children about reuse and recycling.

The City expects a 25% increase following the expansion. These programs will continue after the grant funding has ended, because the expanded facility will still be capable of accepting these materials.

Section 3 Methodology (see exhibit C)

The City has identified the following methods to accomplish the objectives of this grant once the grant is approved and signed (task 1).

①Begin advertising a name contest at this year's America Recycles Day (Once the Grant is approved we will focus advertising on the future changes to our program task 2). ② Bids will be requested and accepted for design and construction on our reuse area expansion. (Tasks 3,4,5,6,7) ③Contractor will begin the construction phase to expand our facility. (Tasks 8,9,10) ④ Engineers will inspect the construction process and completion (tasks 11, 12) ⑤ Once the addition is complete. City Solid Waste Staff will begin advertising our construction reuse area. This will include a grand opening ceremony and the availability of information to the public regarding the reuse process. (Task 13) ⑥Periodic progress reports will be prepared as needed by Solid Waste Staff (task 14).

Section 4 Evaluation

Currently, the reuse program is unable to adequately accommodate construction materials. The expansion of our facility will allow this. The weight of materials diverted through our reuse auctions will be monitored. Success will be measured by taking in more materials without a significant increase in items that are not reusable. The utility often has a residual left over, items which did not sale or are unsaleable, that must be landfilled. The construction materials estimated weights will be monitored. Then after the auction the amounts remaining will determine the weight of the amount sold and our residual. Quality control over deposited items will ensure that, with the increase of new materials, the unuseable items will not significantly increase. The responsible staff members are Forest Smith, Hazardous Waste Specialist, Kim Stempien, Solid Waste Supervisor, and Brian Hodge, Hazardous Waste Specialist. This staff and a temporary worker oversee the Reuse drop-off area. They will monitor the program and take periodic samples to assure that the program is successful. Our monthly reports will detail the success of our program and track it over time. We include the experience of key staff members in exhibit E.

Section 6 (see exhibit E)

The key staff members are Kim Stempien, Forest Smith, and Brian Hodge. Resumes and qualifications are attached with the letters of Support in exhibit E. Experience with the current reuse program will ensure that the expansion will be effective and complete.

Section 7 (see exhibit F)

Section 8 (see exhibit G)

Preference Points

Key priority wastes: This program will focus on diverting Construction and Demolition wastes and, electronics.

Expansion: This project will expand the reuse program to accept new and larger amounts of reusable waste. An emphasis will be made to accept reusable lumber and other construction materials.

Visible: With new signs and literature this program will be more visible and educational then it currently has been. A coloring contest will allow children to participate in the program and help develop a slogan for our program. The program will also be highly advertised in conjunction with the America Recycles Day. Information is also available on our city website. Ads will be placed in the Builder's Exchange newsletter to inform contractors in the area of our program.

Vocational Training: Currently, the Shasta Opportunity Center provides much of our workforce for our recycling program. This organization assists developmentally challenged individuals learn life and work skills. They are a valuable asset to our programs. We are also working with Habitat for Humanity and Shasta College students to implement the program.

Exhibit C: Work Statement Form

Use the following table format to present your work plan for the project.

Applicant: **City of Redding**

Task Number	Description of Activity	Who is Performing: Staff or Contractor	Start and End Dates
1	Submit City Council Report to accept grant, sign contract, & send to Dept. of Conservation	City Solid Waste Staff	10/19/00-11/30/00
2	Contest to name the Reuse/Sustainable Building drop-off area as part of America Recycles Day event	City Solid Waste Staff	9/30/00-11/15/00
3	Begin execution of grant: request bids for technical consultants, and make selection of technical consultant, design fact sheet	City Solid Waste & Purchasing Div	12/01/00- 01/30/01
4	Survey & design project specifications, prepare request for construction bids	City Pub. Wks. Engineering or Outside engineering firm	02/01/01 - 06/30/01
5	Advertise Construction Bid Request	City Pub. Wks. Engineering or Outside engineering firm	07/01/01-7/30/01
6	Open Construction Bids	City Pub. Wks. Engineering or Outside engineering firm	7/30/01
7	Prepare report to City Council to award contract & notify bidders	City Pub. Wks. Engineering	08/01/01- 08/15/01
8	Sign Contract Documents, Contractor Submits Bonds to insurance	Construction Contractor	08/15/01 - 08/30/01
9	Send Notice to Proceed to Contractor & Begin Construction	Engineering Firm	09/01/01 - 09/15/01
10	Construction process	Construction Contractor	09/15/01 - 10/15/01
11	Perform concurrent inspections during construction process	Engineering Firm	09/15/01 - 10/15/01
12	Issue Notice of Completion, Go before City Council, Final Payment to Contractor	Engineering Firm	10/15/01 - 11/15/01
13	Advertise Reuse/Sustainable Building Grand Opening to Public, dist. Fact sheet	City Solid Waste Staff	11/15/01 - 11/30/01
14	Perform project progress reports	City Solid Waste Staff	12/01/00 - 11/30/01

INSTRUCTIONS FOR COMPLETING THE WORK STATEMENT FORM

The Work Statement Form must list all activities described in the project narrative that are necessary to complete the proposed project.

1. Fill in the applicant name.
2. List (number) and describe the proposed major activities to be undertaken, whether the activity will be completed by jurisdiction staff or a contractor, and start and ending dates for the activity.

Exhibit D Budget Itemization

Board Reuse Assistance Grant Funds

South Parking Area	Cost	% Total Cost
AC	\$ 3,839	
Excavation	\$ 3,370	
BASE	\$ 3,792	
Drainage	\$ 1,398	
Curb	\$ 4,425	
Removal Items	\$ 2,500	
North Modifications		
AC	\$ 1,700	
Excavation	\$ 1,049	
BASE	\$ 881	
Curb	\$ 1,600	
Removal Items	\$ 2,500	
Minor Items	\$ 1,160	
Contingency 12%	\$ 1,334	
Design 15%	\$ 1,334	
Inspection 10%	\$ 889	
Total	\$ 31,770	50%

Matching Funds

South Parking Area

Drainage	\$ 5,135	
Striping	\$ 3,000	
Lighting	\$ 5,000	
Minor Items	\$ 4,864	
Contingency 12%	\$ 4,475	
Design 15%	\$ 5,594	
Inspection 10%	\$ 3,729	
Total	\$ 31,796	50%

Total Project Cost \$ 63,566

BUILDERS' EXCHANGE
J. Kent Dagg
Executive Director

RECEIVED
AUG 25 2000
FINANCE DEPT.

August 24, 2000

California Integrated Waste Management Board
Grants Administration Unit
8800 Cal Center Drive, MS-14
Sacramento, CA 95826

Subject: Letter of Support for City of Redding Reuse Assistance Grant
and Sustainable Building Grant.

Dear Program Manager,

The primary goal for the Shasta Builders' Exchange is to provide services to licensed building contractors. We have worked with the City of Redding Solid Waste Division to establish a Shasta Materials Exchange program, which was advertised in a past monthly *Home Improvement Guide*. We have discontinued the monthly publication, but our goal to assist contractors with reusable, leftover materials still remains strong.

We understand that the City of Redding is writing a grant to expand its auction drop-off area to collect reusable building materials. This expansion could provide an excellent avenue for building contractors to divert reusable materials and substantially reduce their waste bills. It would also be a convenient solution for contractors that do not have the time or space to store leftover or odd pieces of building materials, which typically end up at the landfill. On behalf of the 730 contractor membership of the Shasta Builders' Exchange, I would like to extend our support for this worthwhile grant proposal. The City of Redding Transfer & Recycling Facility is a convenient location to divert building materials for a reuse program.

Sincerely,


J. Kent Dagg
Executive Director

C: Kim Stempien, City of Redding Recycling Supervisor
JKD/sg

Shasta Builders' Exchange
2990 Innsbruck Drive
Redding, CA 96003-9303
Telephone (530) 221-5556
Fax (530) 221-2140

Habitat For Humanity



851 Commerce Street ♦ Redding, CA 96002 ♦ Shasta County
Phone (530)224-9684 ♦ Fax (530)224-1032

August 23, 2000

California Integrated Waste Management Board
Grants Administration Unit
8800 Cal Center Drive, MS-14
Sacramento CA 95826

Subject: Letter of Support for City of Redding Reuse Assistance Grant
and Sustainable Building Grant

Dear Program Manager:

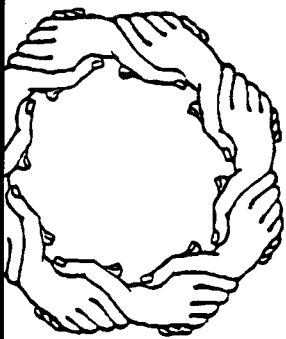
Since we established an affiliate in 1996, Habitat for Humanity Shasta County has constructed homes for four families. We build homes for low-income families or rehabilitate donated homes using discounted or donated building materials and volunteer labor. We are very interested in the City of Redding's proposed expansion of its auction drop-off area that is proposing to collect reusable building materials. Habitat for Humanity would be delighted to be one of the end-users of these materials in our construction and fund-raising projects. It is often difficult to acquire reusable materials, such as doors, windows, lumber, carpeting, and roofing supplies. There are no places in town that collect these materials from construction projects, which are often wastefully dumped at the landfill.

I am aware that the City of Redding Solid Waste Division is pursuing a grant to expand its auction drop-off area, with the goal to divert and resell reusable building materials. On behalf of the local Habitat affiliate staff, I would like to extend our support for this needed project that would benefit projects like ours and those done by other do-it-yourselfers. Our affiliate is also looking forward to obtaining a warehouse in which to store donated building materials and develop a "Re-store" in which those materials would be available at minimal cost to the public and provide additional construction funds for our family partnership building program. We believe an expanded City of Redding facility could be a valuable source of additional material for such a re-store and working together we could further reduce the amount of good material that gets discarded to the landfill. If you have any questions about our projects, please feel free to call me at (530)224-9684. Thank you for the opportunity to support this worthwhile endeavor.

Sincerely,

Darrell Burrell, Executive Director

c: Kim Stempien, City of Redding Recycling Supervisor



PEOPLE OF PROGRESS

strengthening individuals,
families, and our
community for 25 years.

Annually helping
8,500 people with
100,000 meals, 9,000
clothes, information,
referrals, and other
essential services.

Emergency Assistance Program
Homeless Services
Community Voice Mail
Thrift Stores
Community Gardens
Nutritional & Fitness Outreach
Information & Referral

BOARD OF DIRECTORS:

Connie Murray, Chair
Private Industry Council

Julie Moser,
Secretary/Treasurer
Scribe

Jim Bonady
Bracken Nursery

Michael Sawyer
Kirkwood Assisted Living Center

Bruce Gerard
Youth & Family
Employment Specialist

Ted Klaseen
Retiree

REDDING OFFICE & STORE:

1242 Center Street

P.O. Box 4431

Redding CA 96099-4431

(530) 243-3811

Fax: 243-7403

ANDERSON 1520 RE recycled paper
Gateway Center
365-0233

A UNITED WAY AGENCY

August 25, 2000

California Integrated Waste Management Board
Grants Administration Unit
8800 Cal Center Drive, MS-14
Sacramento CA 95826

Subject: Letter of Support for City of Redding Reuse Assistance Grant

Dear Program Manager:

People of Progress has a long-standing history in the local community for promoting source reduction and recycling efforts. Long before the City of Redding began implementing their recycling programs, P.O.P. collected recyclable materials (e.g., food and beverage containers, newspaper, cardboard, scrap metals, and appliances) and reusable items, such as clothing, household items, etc. both at our thrift store and by diverting items directly from the landfill at a reuse and recycling station sited at the city landfill itself. We brought program and grant application information about state funding for pilot curbside recycling programs to the attention of city staff and helped write the successful grant establishing the first program to our area. This program is now ongoing.

We are in ongoing contact with other nonprofit thrift stores and have coordinated some joint re-use projects with them. There is no non profit or for profit second hand that has the space or capacity for running a building materials re-use program. We see a great need for an established location where contractors or industry can bring reusable materials, such as left-over building materials or bi-products of manufacturing processes, which are too large and/or in too high a quantity to be brought to any existing second-hand store. We've researched organizing such a re-use center and do not have the start-up or first year funding to do so. A large dedicated space is needed to accumulate these types of reusable materials. To our knowledge, most of these materials (e.g., old doors, windows, lumber, etc.) usually end up going to the landfill, because there is no convenient, centrally-located place for businesses to store their materials for resale or give-away.

These materials not only can and should be diverted, they also have a higher and best use for re-sale to low-income families who could not otherwise afford to purchase such materials new from stores.

Please recycle

It has come to our attention that the City of Redding Solid Waste Division is pursuing a grant to expand its resource recovery drop-off area, where bi-weekly auctions sell reusable materials, such as old lawn mowers, exercise equipment, bicycles, etc. The City has said they would like this expansion to coincide with an enhanced public awareness about the importance and availability of reusable material exchanges. As a prominent organization which supports all waste reduction and humanitarian efforts in the Redding metropolitan area, P.O.P. extends its support to the City of Redding.

The City has nearly a decade of experience in working with recycling, reuse and other waste reduction programs. Their proposal will help expand our community's efforts to "close the recycling loop" by creating an infrastructure and much needed public awareness about reusable material exchanges. The location of their proposed Auction Drop-off expansion to include reusable building materials, is centrally-located and has the potential of capturing materials before they are dumped at the transfer building. It would also fit in with the City of Redding's goal to make the Transfer & Recycling Facility a one-stop drop area and encourage diverting any reusable or recyclable materials before customers proceed to the scalehouse to pay for garbage.

If you have any questions or would like further information about our involvement with the City of Redding Solid Waste Division, please feel free to call me at (530) 243-3811. Thank you for the opportunity to support this worthwhile endeavor.

Sincerely,


Melinda Brown
Executive Director

cc: Kim Stempien, City of Redding Recycling Supervisor

SKILLS Highly motivated; excellent communication skills (written and oral); strong public relations and business background; effective interpersonal and leadership qualities; knowledge of CCR's & solid waste diversion laws; well versed with computers/desktop publishing applications; enjoy multiple tasks.

EDUCATION University of California, San Diego - Bachelor of Arts Major: Economics

WORK EXPERIENCE

City of Redding, Solid Waste Division - Redding, CA

8/97 - current

Solid Waste Supervisor. Oversee \$1.2 million budget for recycling, waste reduction, and resource recovery programs at the Transfer & Recycling Facility; Supervise Household Hazardous Waste Facility; Evaluating operations to comply with State and Federal Regulations; Train, supervise, and evaluate Solid Waste recycling and yard waste staff; Administer Public Information and Education program, including all public relations; Market recyclables; Report AB939 diversion figures; Supervise construction of new Material Recovery Facility and Glass Beneficiating Plant; Implementing Site Safety program; 40-hr. Trained hazardous waste worker; Writing in-house 24-hr. Hazardous Waste Worker training; Experienced Grant Administrator for seven grants totalling over \$1.5 million; Design brochures, newsletters, and teacher in-service training.

Shasta County Department of Resource Management - Redding, CA

5/95 - 8/97

Community Education Coordinator. Trained, supervised, and evaluated Community Education Section staff; budget, manage and implement outreach activities involving multiple pollution prevention programs (solid waste reduction, household hazardous waste disposal, motor vehicle emission reduction, recycle used motor oil); received \$96k grant and implemented Household Hazardous Waste Mobile Collection Event program. Received \$215,000 in grants; performed community, classroom and school in-service education presentations; prepared budget and grant quarterly reports; worked with local, state, and federal agencies on recycling and hazardous waste elements; Department Public Relations representative; and designed department brochures and handouts (e.g., *Trash Talk* newsletter).

Community Action Agency - Redding, CA

1/92 - 5/95

Grant Coordinator/Analyst. Wrote and received a grant to build a \$1 million senior center. Gathered and analyzed statistical data; wrote proposals to state legislators/potential funding sources; made public presentations and wrote prospectus to garner public support; coordinated project involvement with architects, contractors, city and county departments. Editor of agency newsletter, *The Shasta County Porchlight*. Also wrote, edited and published other program brochures using computer graphics and desktop publishing applications. Administered, improved, and managed \$900,000 in CHRP-O housing rehabilitation loan programs. Awarded state authority to approve loans in-house. Successfully wrote a \$300,000 grant for third CHRP-O program. Developed, implemented and tripled results for first-time buyer program. Member of the Retired & Senior Volunteer Program. Director of annual fund-raiser called "Benton Ranch 5K/10K Run Around the Redding Arboretum."

City of Redding - Planning Department, Building Division, Convention & Visitor's Bureau

3/91 - 1/92

Technical Intern. Implemented an economic impact study on the Cantara Chemical Spill (7/91) and produced the *Tourist Industry Impact Report* in cooperation with the State Department of Commerce. Designed and published counter handouts for the Building Division. Inventoried business signs and transferred census data onto city maps to study State budget fund allocations.

Template Graphics Software - San Diego, CA

12/88 - 4/90

Technical Writer. Collaborated with programmers and users to write and publish graphics software instruction manuals. Responsible for writing, editing, laying out graphics for technical manuals, pamphlets, and marketing brochures.

Home Federal Savings & Loan - San Diego, CA

7/85 - 11/88

Systems Programmer. Installed and maintained new computer software for data storage hardware on IBM system-managed computer environment. Knowledge of MVS, JCL, DASD, dataset organization and other IBM storage products. Prepared and taught classes to computer operators and online users. Provided technical assistance for Information Systems.

PERSONAL 1994 Ironman World Triathlon Championships, Kona, HI - All American Status, 4th in age division

Forrest J. Smith

Experience

Mr. Smith has over ten years experience in chemistry related fields. He is qualified as a Operator/Chemist aboard nuclear powered ships with the U.S. Navy. His expertise lies in the area of chemical plant operations and air/water quality monitoring. For over ten years, Mr. Smith managed Navy departments and divisions with up to 150 personnel in the areas of land-based and ship-borne cryptologic and communications operations. He has two years of experience as a National Security Agency Project Facilitator for Tactical Systems with the Department of Defense. He was responsible for coordinating multimillion dollar projects with U.S. organizations and foreign countries.

Mr. Smith also has over 25 years of experience in computer related fields with the Navy and civilian engineering firms. He has held positions as System Administrator/Manager for mainframe and PC-Based computer systems and has written applications for increasing productivity in engineering and management areas.

He has seven years of experience with the City of Redding of which five years are in the Hazardous materials management area. His areas of expertise are in chemistry and regulatory compliance issues.

Successes

Mr. Smith was awarded the Joint Service Achievement Medal for developing a project tracking and review system for 500 National Security Agency projects that helped to eliminate duplication of effort and reduce the budget by \$100,000. He also wrote the computer security procedures which were adopted by six naval command bases in Hawaii.

Wrote over 40 application software programs for the City of Redding and Civil Engineering firms to increase productivity and reduce the time required for project completion.

During Mr. Smith's tenure with the City of Redding, he has conducted a sewer flow analysis for the City's Waste Water Collection Division. This analysis resulted in the determination and location of leaks and other system flow anomalies. As a result a more effective maintenance program was established. Since joining the Household Hazardous Waste Staff, Mr. Smith has been instrumental in the production of the Standard Operating Procedures and the overall regulatory compliance of the facility. His experience with computers has aided other Solid Waste Divisions in the compilation of statistical reports.

Education

- Bachelor of Science in Chemical Engineering, University of New Mexico
- Associate of Arts in Engineering, Shasta College
- 40 Hour Hazardous Waste Worker Course, University of California at Davis (plus 8 hour annual refresher)
- 40 Hour HM-181 Hazardous Waste Generator Compliance (Manifesting)
- 160 Hour OES Hazardous Materials Emergency Response Technician Graduate

Experience

Mr. Hodge has nine years experience in finance, budgets and operations with Lockheed Martin Corporation. He also has over six years experience in the Hazardous Materials Management field. His areas of expertise lie in the regulatory compliance, Site Assessment, Hazard Communication, Project Management and the Health and Safety areas.

Successes

During Mr. Hodge's tenure at Lockheed Martin corporation, he was responsible for the status and coordination of all detailed schedules/budgets for 130 engineers in 16 different functional areas. He also prepared many cost proposals for very large space system/satellite contracts and subcontracts. Mr. Hodge participated in the negotiation process of these contracts as well as all cost control duties that go along with the production phase of the contracts. A lengthy supervisors training program was also completed as part of the development of his career at Lockheed Martin.

Upon graduation from the well known UC Davis Hazardous Materials Management Certificate program, Mr. Hodge has performed many duties in the environmental field. He has acted as project manager for a large scale Site assessment / Soil remediation project for Peterson Caterpillar Corporation. Mr. Hodge has written Hazardous Materials Business Plans and set-up safety programs for small businesses like Dry Cleaners and Plating Shops. He is entering his tenure at the City of Redding's Household Hazardous Waste Facility with a sound foundation in the Hazardous Materials Management Field. Since entering employment with the city, Mr. Hodge has been instrumental in the completion of such projects as the Hazardous Waste Standard Operating Procedures, Emergency Evacuation Plan and all hazardous materials compliance measures.

Education

- California State University Chico, B.S. Business Administration (management)
- 220 Hour University of California at Davis, Hazardous Materials Management Certified (CHMM)
- 40 Hour Hazardous Waste Worker Course, University of California at Davis (plus 8 hour annual refresher)
- 160 Hour OES Hazardous Materials Emergency Response Technician Graduate

Exhibit F: Attach Applicant's Green Procurement Policy

PROGRAM CRITERIA
Recycled Content Purchasing Policy
(Green Procurement)
Verification Form
(Criterion #7 - 10 points)

Definition: A policy of an agency specifically to purchase recycled-content products instead of non-recycled products whenever price, quality, and availability are comparable.

(4 Points)

Green Procurement Policy Adopted: Yes ☐ No ☒ Date Policy was Adopted: _____

(Stop here if you do not have a Green Procurement Policy.)

(4 Points)

Describe your Green Procurement Policy:

Policy options are currently being researched and developed.

Check the boxes that correspond with the types of recycled products you have previously purchased:

- | | | |
|--|--|---|
| <input type="checkbox"/> Office paper supplies | <input type="checkbox"/> Janitorial paper products | <input type="checkbox"/> Others. please list: _____ |
| <input type="checkbox"/> Shipping boxes | <input type="checkbox"/> Toner cartridges | _____ |
| <input type="checkbox"/> Construction/building materials | <input type="checkbox"/> Floor coverings | _____ |
| <input type="checkbox"/> Re-tread tires | <input type="checkbox"/> Compost/Mulch | _____ |

(2 Points)

Evaluate your Green Procurement Policy:

- 1) What aspects have been successfully implemented?
- 2) What areas need improvement?

Exhibit G: Attach Documentation of Re-Refined Motor Oil Usage

Re-Refined Oil Purchasing Policy
Verification Form
(Criterion #8 - 5 Points)

Definition: A policy of an agency specifically to purchase and use re-refined oil in agency vehicles and equipment.

(2 Points)

Re-Refined Oil Policy Adopted: Yes ☒
No ☐

Date Policy was Adopted: 5 Oct 1999

(Stop here if you do not have a Re-Refined Oil Policy.)

(2 Points)

Describe your agency's Re-Refined Oil Policy. List types of vehicles or equipment in your agency that use re-refined oil.

Our City provides a 3% price preference for re-refined oil products. Currently, all 700 city vehicles owned and operated by the City of Redding. This includes all heavy equipment and standard vehicles.

(1 Point)

Evaluate your agency's Re-Refined Oil Policy:

- 1) What aspects have been successfully implemented? The City uses re-refined oil products in all 700 City vehicles. The re-refined oil bid was awarded without having to grant the 3% preference.
2) What areas need improvement?

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDDING
AUTHORIZING THE SUBMITTAL OF A REUSE ASSISTANCE GRANT TO
THE CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD**

WHEREAS, Public Resources Code *Section 42000* authorizes the California Integrated Waste Management Board (Board) to conduct market development activities to strengthen demand by manufacturers and end-use consumers for recyclable materials collected by municipalities, nonprofit organizations, and private entities; and

WHEREAS, the concept of reuse is an integrated approach which encompasses integrated waste management objectives such as building materials efficiency, construction and demolition waste reduction, and maximization of reused- and recycled-content building and landscaping materials; and

WHEREAS, on June 20-21, 2000, the Board approved the Evaluation Process, Scoring Criteria, and Preference Criteria for the Reuse Assistance Grants; and

WHEREAS, the applicant will enter into an agreement with the State of California for development of the project;

NOW, THEREFORE, IT IS RESOLVED THAT THE CITY COUNCIL of the City of Redding authorizes the submittal of an application to the Board for a Reuse Assistance Grant. The City Manager, or his designee, is hereby authorized and empowered to execute in the name of the City of Redding all necessary applications, contracts, payment requests, agreements and amendments hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

I HEREBY CERTIFY that the foregoing resolution was introduced, read, and adopted at a special meeting of the City Council on the 8th day of August 2000 by the following vote:

AYES:	Council Members	Cibula, Kight, McGeorge, Pohlmeier & Anderson
NOES:	Council Members	None
ABSENT:	Council Members	None
ABSTAIN:	Council Members	None

By: /s/ Robert C. Anderson
Robert C. Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

/s/ Connie Strohmayer
Connie Strohmayer, City Clerk

/s/ W. Leonard Wingate
W. Leonard Wingate, City Attorney